

**DEPARTMENT OF JUSTICE  
DIVISION OF GAMBLING CONTROL**

**NOTICE TO APPLICANTS**

**AUTHORITY**

The Gambling Control Act (the Act), Business & Professions Code section 19800 et seq., and the Division of Gambling Control (Division) regulations, California Code of Regulations, Title 11, Division 3.

**PURPOSE**

To protect the public safety by ensuring that licensed gambling establishments are free from criminal and corruptive elements. The required information is used to determine the suitability of the applicant to be associated with a gambling establishment.

**BURDEN OF PROOF**

An applicant is seeking the granting of a privilege. The burden of proving his/her qualifications is at all times on the applicant.

**DISCLOSURE OF INFORMATION**

An applicant may be subject to administrative action for failing to provide all information, documentation and assurances as required by the Act or requested by the director of the Division of Gambling Control (Division), or failing to reveal any material facts, or providing misleading or untrue information as to a material fact.

**WAIVER OF CLAIM FOR DAMAGES**

An applicant accepts any risk of adverse reaction, financial loss, or public notice which may result from any action taken with respect to an application. By filing an application, an applicant expressly waives any claim for damages as a result of any action taken with respect to that application.

**WITHDRAWAL OF AN APPLICATION**

An application may not be withdrawn without the permission of the director of the Division.

**PRIVACY NOTIFICATION**

As required by the Act, the Division shall maintain a file of all applications for licensure, together with a record of all action taken with respect to those applications. The file and record shall be open for public inspection. The Division is authorized by law to disclose certain confidential applicant information to local law enforcement agencies or other governmental agencies.

**LICENSE FEES**

Full payment of all fees for issuance or renewal of a gambling license shall be assessed against the gambling license issued to the owner of the gambling establishment. Such fees must be received by the Division prior to the issuance of a license. Business & Professions Code section 19941 outlines the fee schedule.

## FINGERPRINTS

Take the attached Request for Live Scan Service form (BCH 8016) to one of the specified locations on the attached list whereupon fingerprints will be processed via Live Scan. Contact the Live Scan facility to determine if an appointment for fingerprinting is required and their preferred method of payment for the rolling fee. Once you have been fingerprinted, you must return the second copy of the Request for Live Scan Service form to the Division with your application package.

## APPLICANT'S RESPONSIBILITY

It is the responsibility of each applicant to obtain copies of, and be familiar with, the laws and regulations governing the operation of gambling establishments in California.

As an applicant for a state gambling license, it is your responsibility to ensure that you thoroughly understand the questions in this application for licensure. If you do not understand the questions, it is your responsibility to obtain appropriate, competent assistance in order to fully and accurately complete the application.